



Bowburn Primary School

Surtees Avenue

Bowburn

Durham

DH65DZ

Tel 0191 3770497 Fax 0191 3772710

www.bowburnprimary.durham.sch.uk

email bowburnprimary@durhamlearning.net

Head Teacher

Mrs J Glass

Deputy Head teachers

Mr P Soler, Miss C Noble

8.7.20.

Dear Parents and Carers.

Information for Parents and carers for September 2020 on pupils safe returning to school.

It's been a couple of weeks since my last update and I know that you will be keen to know the arrangements for September! I've been working again on interpreting the latest detailed Government guidance on safer re-opening of schools with the leadership team, governors and staff to make sure everything is ready and safe for staff and pupils to return to school. Once our risk assessment is updated I will share with you on the website. I have also put the School Prospectus on the website for new parents or for those who require additional information about school.

School reports for 2019-2020 will be shared with parents via email on Friday 10th July at 4pm. New class/teacher information will be shared on the same day via text message.

Transition: Unfortunately, our normal transition arrangements have had to be put on hold this year due to Covid 19 restrictions. However, Reception and Year 3 staff have put videos on the school website that parents and children can watch to find out more about the routines in the new settings.

Returning to School :

Firstly, the Government have said that **ALL** children should return in September. Up until now coming back to school has been voluntary. We do therefore expect that you will send your child back in September. However, I appreciate this may be a difficult decision for you, given that Covid 19 hasn't gone away and whilst school will be as safe as we can make it the risk hasn't disappeared. The Government guidance and advice for parents can be found here:

[what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak \(1\).html](#)

School dates/return:

School closes on Wednesday 15th July and reopens on Wednesday 2nd September

(Tuesday 1st September is a teacher training day) School will be closed over the summer to all pupils including those of keyworker and vulnerable pupils. As in normal years, Reception



and Nursery pupils will have staggered start to their term- Miss Noble and will be sending out separate letters about this to parents.

Health and Hygiene:

Hopefully, all the children will be fit and well in September and ready to come back to school. However, I must remind everyone again that you must not send your child to school if they show any signs or symptoms of Covid 19.

Please do not send your child to school if they have

- **new or continuous cough,**
- **a high temperature**
- **or reduced sense of taste or smell.**

In addition, we would ask that you do not send them if they are generally unwell or show other symptoms e.g. of cold or flu, stomach upset etc. If they do show symptoms of Covid 19 you must follow the government guidance on isolation and let school know immediately, and if anyone within the household shows symptoms. We also ask that a test for Covid 19 is arranged online immediately for the child and /or the member of the household. The outcome of this test should be shared with school as soon as it is received, as if it is positive we will need to take action.

There will still be a big emphasis on handwashing, hand sanitising and social distancing whenever this is possible. We trust you will reinforce this at home too. Children will be placed in 'year group bubbles' which will be kept apart from other bubbles, for example at playtime and lunchtime. In order to get all pupils back to school, the social distancing in classrooms will be reduced (desks will be put back, but children will face the front and be socially distanced from staff) and we will ensure that adequate ventilation and outdoor learning takes place whenever we can.

If children show symptoms of Covid 19 during the school day, they will be isolated safely and you will be called to come to school immediately to collect them, then follow the guidance on isolation and arranging a test.

Breakfast Clubs, After School Clubs and School Lunches.

Apologies, but at present we are unable to offer breakfast club or after school clubs, at least until a few weeks into the Autumn term. Once breakfast club is able to be started we will let parents know. Again, year groups will need to be kept apart in year group bubbles, and we need to consider the best way to manage this in both buildings once all children are back. All payments for breakfast club will be via Parent Pay, along with school lunches.

School lunches will be served in the usual way. Nursery pupils will have lunch in the nursery. All pupils in the infants are entitled to a free meal through universal entitlement. Lunchtimes will be staggered to allow cleaning to take place between year group sittings. Children will play outside in their bubbles after lunch. Please see our Packed Lunch policy on the website if you wish your child to bring a packed lunch. Also note that free school meals vouchers will continue over the summer holidays but will end in September. If you have any questions about meals please contact the school office.



Bowburn Primary School

Surtees Avenue

Bowburn

Durham

DH65DZ

Tel 0191 3770497 Fax 0191 3772710

www.bowburnprimary.durham.sch.uk

email bowburnprimary@durhamlearning.net

Head Teacher

Mrs J Glass

Deputy Head teachers

Mr P Soler, Miss C Noble

School Uniform:

If you need to order school uniform this should be done online:

<https://studentuniform.co.uk/bowj044/>

The School Uniform policy can be found on the website in the 'School Policies' section.

Please ensure all uniform is marked with children names to prevent mix ups.

Start and End to the School Day:

Please note ALL parents will need to socially distance themselves on the school yard at start and finish times. Staff will not be supervising this. Parents should NOT congregate at the school entrances and all parents and pupils should leave the site immediately once the children have been dropped or collected.

As we are on two sites with three buildings the arrangements are complex- please ensure you are familiar with the arrangements prior to September start and stick to time slots as far as possible. If siblings are in different year groups or buildings please ensure you move around the sites safely.

Infant Building- Start and End of the School Day.

Nursery: Penguins and Puffins Nursery children in the 2 year old and 3 year old nurseries will use the side entrance. Parents will need to socially distance outside the gate until called in by a member of staff. Please do not park on the pavement in this area for safety. Further details on staggered intakes and sessions will be shared with parents in a separate letter from school.

Reception: Shrimps and Minnows classes will come into the main gate and go to the red door in the fence of the outdoor classroom. Please come into the outdoor classroom and line up by the yellow ramp. Staff will bring children into school, and bring them out at the end of the day. Parents should leave via the gate at the bottom of the outdoor classroom and go back to the main entrance via the yard. Further details will be shared with parents on staggered intake and start/ finish times.

Year 1: Seahorses and Starfish classes will enter and leave school via the accessible entrance. Come through the main gate and turn left. There is a one way system to leave via the gate opposite the entrance door. Please queue socially distanced when waiting for the children. Children can be dropped off between 8.50 and 9.00am and collected between 2.50 and 3.00pm



Year 2: Sharks and Dolphins classes will enter via the rear main door from 8.50-9.00. Please come in via the main yard and wait at the rear of the building observing distancing. Sharks class will come into school and be collected from this door. Dolphins can be collected from the demountable outside classroom from 2.45-3.00pm. Parents and children can then exit via the carpark gate.

Junior Building :

All children will normally be admitted from 8.45-9am. All parents must remain **outside** the main gates , socially distanced at the start of the school day.

Year 3: Robins and Wrens Children will come down past main entrance and enter via the Y3 cloakroom door. **On the first day of term this will be from 9.00am to 9.15am.** After the first day it will be from 8.45-9.00am

Year 4 : Swallows and Swifts: Children will come round onto the yard at the rear of the building . They will enter via the cloakroom door from the yard.

Year 5: Owls and Ospreys : The children should walk along the path behind the school kitchen and enter via the door to the cloakroom at the end of the carpark. Staff will guide them.

Year 6: Kites and Kestrels: children will head round on the yard and enter via the Y6 cloakroom door from the yard.

Collection of Junior Pupils :

Pupils can be collected from 3.00-3.15pm . The entrance and exit from the site is very tight and therefore we will introduce a new **ONE WAY SYSTEM** for collection of pupils. Parents must socially distance as far as possible and keep younger children under control at all times. **The yellow line on the yard is for parents to remain behind whilst children are dismissed.**

Year 3, Year 4: Parents will be admitted onto the yard from 3.00pm. Walk round onto the yard and wait behind the yellow line. Children will be brought out on to the yard by staff and handed over to parents . Follow the directions around the side of the school past Year 5 classrooms , and out via the main gates to the carpark .Do not go back the way you came in. Staff will guide you at first.

Year 5 and Year 6: Parents will be admitted into the yard from 3.00pm. Walk around on to the yard and wait opposite Y5 and Y6 classrooms behind the yellow line. Children will be brought out onto the yard by staff and handed over to parents. Follow the directions around the side of the school past Year 5 classrooms , and out via the main gates to the carpark .Do not go back the way you came in. Staff will guide you at first.

Older pupils in Y5+6 who normally walk home unaccompanied will be brought to the gates via the same exit route. Pupils should not socialise with others on the way home from school. Any pupils who are not collected on time will be brought back into school.



Bowburn Primary School

Surtees Avenue

Bowburn

Durham

DH65DZ

Tel 0191 3770497 Fax 0191 3772710

www.bowburnprimary.durham.sch.uk

email bowburnprimary@durhamlearning.net

Head Teacher

Mrs J Glass

Deputy Head teachers

Mr P Soler, Miss C Noble

This is all of the information and updates for now. Please keep looking at the website and Facebook page regularly. If anything changes this will be relayed to you, including if necessary throughout the holidays. The national picture may change by September, including the Government or Local Authority guidance. If this is the case I will post updates on the website.

We are all really looking forward to welcoming the children back to school in September. Have a lovely summer.

Stay Safe

Mrs Glass.

